

Change of Employment (CoE) Declaration Form

I, _____ (Representative's Name, for Director level and above only), _____ (NRIC/FIN) on behalf of _____ (Company's Name), _____ (Company UEN) hereby declare compliance to the following 4 criteria and to provide the necessary supporting documents accordingly:

No	Criteria	Supporting Documents
1	An existing Corporate member of ASPRI	-
2	Valid UEN	Copy of ACRA
3	Valid contract ¹ (with validity of at least 3 months) with any process plant owner/ contractor	Submit contract for verification, do blank off the contract amount);
4	Have available IPA/IPS or using MYE waiver	-

Nominated the following company's representative(s) authorized to access ASPRI Manpower portal to perform job matching function for the sole purpose of recruiting existing PCM foreign workers in Singapore.

S/No.	Name	Designation	Contact number	Email address
1.				
2.				
3.				

¹ If your company does not have a contract with a process plant owner, you need to attach a support letter / letter of intent from the plant owner to verify that your company is a contractor for their project (subject to approval by ASPRI and the authorities)

The undertaking shall

- 1) Acknowledge that ASPRI / ASPRI-IPI is acting as authorised by, and on behalf of MOM in the collection of Personal Data (the “Personal Data”) and any subsequent use and disclosure of the Personal Data to MOM.
- 2) Ensure the company and its nominated company representative(s) agree to comply with such obligations pursuant to the prevailing provisions of the Personal Data Protection Act 2013 (“PDPA Provisions”) of Singapore relating to the protection and retention of the Personal Data in its possessions or under its control.
- 3) Ensure in the event the worker(s) have been successfully approved to be employed by your company, necessary accommodation, withstanding the prevailing MOM requirements, for the worker(s) is/are to be arranged and provided by the Company accordingly.

Acknowledge and agreed

Name and Signature with Company’s Stamp

Date: _____

For official use only:

Association of Process Industry (ASPRI) / ASPRI-Institute of Process Industry (ASPRI-IPI)

All document in order

ASPRI Manpower portal account setup

Pending / Reject

Remark: _____

Name: _____

Signature: _____

Designation: _____

Date: _____